

1.1 PROJECT INFORMATION

- A. Project Name: Southern Pines Public Works Annex Renovation
- B. Owner: Town of Southern Pines
- C. Architect: Creech & Associates
- D. Architect Project Number: 2020-012
- E. Date of Addendum: January 4, 2021

1.2 NOTICE TO BIDDERS

- A. This Addendum is issued pursuant to the Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is unchanged by this addendum, at same time and location.

Bid Date: January 19, 2021 at 2:00 PM

1.3 ATTACHMENTS

- A. This Addendum includes the following attached Documents and Specification Sections:
 - 1. Document:
 - a) N/A
 - 2. Section:
 - a) N/A
 - 3. Additional Attachments:
 - a) Prebid Sign-in
 - b) Prebid Agenda

1.4 REVISIONS TO SPECIFICATIONS

N/A

1.5 REVISIONS TO DRAWINGS

1. N/A

1.6 BID QUESTIONS AND ANSWERS

- A. Will the knee walls bordering the loading ramp on back facade of building receive coating to match the rest of the project?

Yes, please include both knee walls on each side of the ramp in your pricing estimate. Include painting of the metal rail at top of wall as well.

- B. Will sub-contractors be able to tour the building to look specifically at building systems?

Yes, the client has established two additional dates for contractor review of MEP systems. Those dates are as follows:

1. January 5th @ 2:00 PM
2. January 6th @ 2:00 PM

- C. Several issues downloading and printing contracts documents were mentioned at the pre-bid meeting.

I have downloaded and printed files from the site to look for any issues. I did not find any, so please email msupino@creech-design.com for specific issues and we will address on an individual basis.

- D. Is Panel “E” to be added with phase I work or is this panel already installed?

Panel “E” is new and needs to be added as part of phase I work. It will be located where the old ATS unit was located per E1.01 & E3.01.

End of Section 00 91 13

Sign-in Sheet

Date: December 15, 2020

Location: 801 SE Service RD. Southern Pines, NC 28387

Project: Southern Pines Public Works Annex – Renovation

Project Number: 2020-012

Re: Pre-Bid Meeting

NAME	COMPANY	EMAIL ADDRESS
Tyler Zagurski	Progressive Con.	tgaurski@progressivecci.com
Kedrick Chavis	K&C Contractors, Inc.	kedrick.chavis@kandccontractors.com
Carlos Tucker	H&L Electrical Inc.	carlostucker@hlelectricalinc.com
Ralph Bowen	O'Connor Company	rbowen@oconnorconc.com
John R. Nance	ASJ Wilson	john@asjwilsonconstruction.com
Joe Wilson	ASJ Wilson	asjwilson1@gmail.com
Steve Kurdian	Shaw Construction	steve.shawconstruction@yahoo.com
Kasey xxx	xxx	wishnwash@yahoo.com

Pre-bid Meeting

Southern Pines Public Works Annex Renovation

December 15, 2020

C&A Project #2020-012

Rules & Regulations:

- No smoking or tobacco use is allowed in the building or on the Campus.
- One set of restrooms (at side entry M-F) will be made available for your use. Contractors may not use the restrooms in any other area. The restrooms will be inspected and turned over to the contractor and re - inspected when the project is completed. Other building occupants will use restrooms so they must be clean and well maintained throughout construction. Any repairs that may be necessary will be made by the contractor or will be deducted from the final payment.
- Vehicle Unloading, Staging & Parking; Tools, Materials & Equipment may be brought into the building thru the one of the loading docks, with prior approval from the client, then into the suite/work area. **No materials are allowed to be stored in areas that would disrupt occupants of building.** Your vehicle must then be removed from the loading dock area as soon as your material and tools are unloaded.
- Worker parking to be verified with owner prior to starting work.
- It is recommended that contractors do not park in the street.

Phased Construction Requirements

- Part of the scope area will be occupied during each phase of work.
- Contractors are to be mindful that disturbance to tenants in adjacent occupied spaces **MUST** be kept to a minimum. No radios will be allowed.
- During ‘dust creating’ activities, you are to be 100% responsible for restricting the flow of dust from the space under construction to the public spaces, or the restricted spaces and providing a daily cleaning of the affected areas.

Submittals and Material Samples

- Submittals are to be sent via email to C&A. These will be reviewed or forwarded to the engineer for review.
- Physical samples are to be delivered to the C&A Charlotte office.
- Provide three physical samples of each material/color etc. for review. Two samples will be returned.
- Provide complete submittals containing all of the information required, not partial or incomplete submittals. Do not submit entire copies of manufacturer’s/suppliers catalogs. Submit data sheets for the proposed products with each submitted item clearly marked.
- Identify each submittal using the CSI division and sequential numbering;

(i.e. 001-033000-000 etc. Re-submittals must be returned using the same prefix number and CSI division number but the suffix will change with each re-submittal: i.e. 001-033000-001, 001-033000-002 etc.).

- Do not combine specification sections into a single submittal even if supplied by a single subcontractor.
- Review and stamp each submittal with contractor and sub-contractor stamp, submittal number, project name, approval, date, signature etc.
- MSDS sheets are not required, will not be reviewed and are not to be submitted.

Request for Information

- Send sequentially numbered RFI's via email to C&A on the appropriate RFI form.
- Provide adequate information, reference to drawings, photographs, dimensions, measurements, etc. to fully explain the request.
- Plan ahead to avoid last minute RFI requests that have the potential to cause delays and impact costs.

Pay Applications

- Submit a pencil copy of each pay application, projected thru the end of the month, via email to C&A for review on the 25th of each month.
- Submit a signed and notarized copy of each formal pay application via email to C&A after all comments are addressed.
- There is a 30-day billing to payment date.

Miscellaneous

- Maintain a hard copy set of as-built drawings at the site. Mark all changes, revisions etc. in red.
- Coordinate Dumpster location with client prior to placement.
- Coordinate MEP disruptions with owner in advance.